

GOVERNMENT OF KERALA  
**Finance Department**  
**CIRCULAR**

C. No. 41/66/Fin (PF).

*Dated Trivandrum, 3<sup>rd</sup> June 1966.*

Sub:- Provident Fund- General Provident Fund – Preparation of Provident Fund Schedules and list of subscribers by the drawing Officers- Revised Procedure – Adopted.

- Read- 1. G.O. (P) 313/64/Fin. dated 30-5-1964.  
2. Circular No. 100/64/Fin. (PF) dated 28-11-1964.  
3. Letter No. A3-2293/66-1 dated 1-2-1966 from the Director of Vigilance Investigation  
4. Letter No. PF1/Ex-9-1/63-66/40 dated 16-5-1966 from the Accountant General.

In 'Form TR 101' prescribed in the Government Order read as first paper for the preparation of Provident Fund schedules, the Account numbers of the subscribers are to be arranged in serial order. In the Circular read as second paper all the Drawing Officers were directed to maintain a list of Provident Fund subscribers to enable them to ensure that the correct Provident Fund account numbers are noted against the names of the subscribers in the Provident Fund schedule. But the list was ordered to be maintained in alphabetical order.

2. The Director of Vigilance Investigation has suggested that it will be more convenient if the list to be maintained by the Drawing Officers also is prepared according to the serial order of the Account numbers.

3. As the procedure suggested by the Director of Vigilance Investigation is more convenient for verifying the account numbers in the schedule with reference to the list, Government in consultation with the Accountant General are pleased to accept the above suggestion. Accordingly all the Drawing Officers are directed that the list of Provident fund subscribers should be maintained in the serial --order of the subscribers' Account -- numbers. Para 3 of Circular No. 100/Fin./PF dated 28-11-1964 will stand modified to this extent.

By order of the Governor,

P. V. KRISHNA PILLAI,  
*Assistant Secretary.*

To

The Accountant General, Kerala.

The Departments of the Secretariat.

All Heads of Departments and Offices.

The Secretary, Public Service Commission (with C. L.)

The Registrar, High Court, Ernakulam (with C.L.)

The Registrar, University of Kerala (with C. L.)

The Secretaries, Additional Secretaries, Joint Secretaries Deputy Secretaries and Assistant Secretaries to Government.

The Secretary, Vigilance Commission (with C. L.)

The Private Secretaries to the Advisers.

The Stenographer to the chief Secretary.

The Secretary to the Governor.

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