

GOVERNMENT OF KERALA

Abstract

PUBLIC SERVICES - PROVISIONAL (TEMPORARY) APPOINTMENT - CONTINUANCE
BEYOND THREE MONTHS - CONCURRENCE OF THE PUBLIC SERVICE
COMMISSION - FORM OF REQUISITION -PRESCRIBED -
REVISED ORDERS - ISSUED

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PUBLIC (SERVICES D) DEPARTMENT

G.O. (P) No. 266/75/PD.

Dated, Trivandrum, 5th November 1975

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Read:- (1) G.O (Ms) No. 231/70/PD dated 7-7-1970
(2) G.O. (Ms) No. 65/71/PD dated 13-3-1971
(3) G.O. (P) No. 324/73/PD dated 22-12-1973
(4) G.O. (P) No. 113/74/PD dated 6-5-1974.
(5) Circular No. 7010/SD5/73/PD dated 6-6-1974
(6) Letter No. AII(3)/4757/75/CW dated 5-6-1975 from the Secretary, Kerala
Public Service Commission.

ORDER

In the G.Os. read as first and second papers above Government have prescribed a pro forma for seeking the concurrence of the Public Service Commission for the continuance of provisional (temporary) hands beyond three months. Subsequently, it has been ordered in the G.O. read as third paper above that persons appointed on a provisional (temporary) basis through the Employment Exchange to posts other than teaching posts should not be allowed to continue in such posts for a period exceeding three months. According to the G.O read as 4th paper above person appointed on a provisional (temporary) basis to teaching posts in educational institutions can be allowed to continue, subject to availability of vacancies, till the end of the academic year or till regular Public Service Commission recruits join duty, whichever is earlier.

2. In the letter read as 6th paper above the Public Service Commission has proposed that consequent on the issue of orders in the G.O. read as third and fourth papers above the pro forma prescribed in the G. Os. read as first and second papers above requires modification. The Commission has forwarded a draft pro forma incorporating the required modification. Government are pleased to revise the pro forma prescribed in the G.Os. read as first and second papers accordingly as shown in the appendix.

By order of the Governor,
C. RANGASWAMY,
Under Secretary.

To

The Secretary, Kerala Public Service Commission. (with C.L.)

All Heads of Departments and Offices.

All Departments (all sections) of the Secretariat.

The Registrar, High Court of Kerala, Ernakulam (with C.L.)

The Registrar, University of Kerala/Calicut/Cochin (with C.L.)

The Registrar, Agricultural University, Trichur (with C.L.)

The Advocate General, Ernakulam (with C.L.)

The General Manager, Kerala State Road Transport Corporation, Trivandrum (with C.L.)

The Secretary to Governor.

The Private Secretaries to the Chief Minister and other Ministers.

The Stenographers to the Chief Secretary and Additional Chief Secretary.

**Appendix
PRO FORMA**

1. Department
2. Name of Post with scale of pay
3. Name of provisional hand
4. Date of commencement of provisional service to the post.
5. Whether the provisional hand has been appointed to the same post previously and if so whether prior concurrence of the P.S.C has been obtained for re-appointment of the provisional hand (Reference number, if any, to be quoted)
6. Date of occurrence and duration of vacancy.
7. Method of appointment (whether by promotion, transfer or by direct recruitment)
8. If by direct recruitment, whether the vacancy was reported to the P.S.C or District Office of the Commission and whether their intimation has been received that no candidate is readily available for advice on recruitment.
9. No. and date of requisition addressed to the Commission/District Office of the Commission and the No. and date of reply, if any, of the Commission/District Office of the Commission.
10. If the appointment is to be made by promotion or by transfer, the steps taken for making regular appointment.
11. The reasons for the delay in making regular appointment and for the continuance of the provisional hand and the reasons for allowing the same provisional hand to continue beyond 3 months.

12. If qualification or method of appointment to the post have not been fixed whether the same have been proposed to Government if so furnish the reference No. and date of the report and to whom it has been addressed.
13. Whether the particulars of the provisional hand have been included in the monthly statement of temporary appointment to be forwarded to the P.S.C./District Offices of the Commission as laid down in Government Circular No. 7010/SD5/75/PD dated 6.6.1974, If not why.
14. Particulars of previous concurrence obtained, if any, (reference No. and period of concurrence should be noted)
15. The date up to which concurrence is required.
16. Remarks.
17. Signature with date and designation of the appointing authority.
