

Office of the
Prl. Chief Conservator of Forests,
Social Forestry, Rajiv Gandhi Nagar
Thiruvananthapuram, Dated 6-2-1993.

CIRCULAR No.1/93

Sub: - Social Forestry works – Completion Certificate to be furnished as per the Provisions of Forest Code – directions Issued.

During the Inspection of the Internal Audit of Social Forestry Divisions, one of the common discrepancies noticed in almost all Divisions is that the completion report in respect of the works already executed has not been duly prepared and submitted to the higher authorities as stipulated in para 10-2-1 of Kerala Forest Code Volume I. This is a very unsatisfactory state of affair. The estimate sanctioning authority is to watch whether expenditure incurred has not exceeded sanctioned estimate and if this is in excess expenditure the same has to be got regularized as contemplated in para 10-12-3 of the Forest Code Volume – I.

The Conservator of Forests are directed to pay special attention in the matter and to ensure that no expenditure is incurred without proper authority. The Field Officers may be directed to comply with the codal provisions scrupulously and to maintain the registers and other documents up to date. The action taken in the matter may be intimated particularly when civil works are being executed departmentally at the rates above estimate.

Please note and the receipt of this Circular may be acknowledged.

Prl. Chief Conservator of Forests (SF).

Copy to P.A. of Prl.Chief Conservator of Forests (G).

Copy to C.A. to Chief Conservators of Forests.

Copy to All Conservators of Forests.

Copy to All Dy. Conservators of Forests/A.C. FS./Wildlife Warden/ Silvicultural Research Officer/Asst. Wildlife Preservation Officer for immediate attention.

Copy to All Asst. conservator of Forests, S.F. Divisions

Copy to C.F. Northern Region, Kozhikode.

Copy to C.F. Southern Region, Kollam.

Copy to S.W./P.W./S.C Sections