## **CIRCULAR MEMO**

Sub:- Disciplinary proceedings – disciplinary action against subordinates – Instructions issued – erratum to para 4 issued.

Ref:- This office circular memo on No B2-8982/73/K. Dis. Dated 24-4-1973.

The last sentence in paragraph 4 of this office circular cited viz. Normally it should not be difficult to dispose a disciplinary case within six months from the date on which it was initiated, very often, much less time is required especially if only a minor punishment is proposed to be inflicted, because in the case of minor punishments there is no need for a charge Memo and oral enquiry may be corrected as;

"Normally it should not be difficult to dispose a disciplinary case within six months from the date on which it was initiated, very often, much less time is required especially if only a minor punishment is proposed to be inflicted, because in the case of minor punishments there is no need for an oral enquiry end show cause notice".

For Chief Conservator of Forests.

To

All Conservator of Forests/Divisional Forest Officers/Assistant Conservator of Forests/Wild Life preservation Officer.

Copy to Vigilance Advisor,

Chief Conservator of Forests. Stock file No B2.8982/73(K.Dis)5