## GOVERNMENT OF KERALA General Administration (Service D)Department

## CIRCULAR

No. 1695/SD4/78/GAD

Dated, Trivandrum, 17<sup>th</sup> June 1978

Sub:- Public Service- Recruitment to public service through the public Service Commission – Elimination of delay – Instructions reiterated.

- Ref:- 1. G.O. (Ms.) No. 232/71/PD dated 12.8.1971
  - 2. Letter No AII (1) 1185/78/GW dated 20.5.1978 from the Secretary, Kerala Public Service Commission, Trivandrum.

In the G.O. cited it was iner-alia ordered that the appointing authorities should report to the Public Service Commission the vacancies estimated in each category of posts separately by the first of June every year and that if no vacancies are anticipated a nil report should invariably be sent. It has been brought to the notice of Government by the Commission that the above orders are not being followed by the appointing authorities, hereby causing difficulties to the commission to take steps sufficiently in advance conduct the selections and prepare the ranked lists. The instructions referred to above are, therefore, reiterated. The Heads of departments and appointing authorities are informed that they should follow the orders referred to above strictly and that they will be held personally responsible for the delay in finalisation of selections by the Public Service Commission due to their failure to report the anticipated vacancies in each category of posts separately to the Commission before the stipulated date.

## S. CHANDRASEKHARA PILLAI.

Under Secretary.

То

All Heads of Departments and Offices. The Departments (all sections) of the Secretariat The Secretary, Kerala Public Service Commission (with C.L) The Registrar, High Court Ernakulam (with C.L) The Registrar University of Kerala/Cochin/Calicut (with C.L.) The Registrar, Kerala Agriculture University, Trichur (with C.L.) The Advoca General, Ernakulam (with C.L.) The Advoca General, Ernakulam (with C.L.) The Secretary Kerala State Electricity Board (with C.L.) The General Manager, Kerala State Road Transport Corporation (with C.L) The Secretary to Governor The Private Secretaries to the Chief Minister and other Misters The Stenographers to the Chief Secretary and Additional Chief Secretary The Director of Public Relations