

Copy of Circular No. O&M/6453/83/Irrigation dated 3-9-1983 from the Chief Engineer, Irrigation, Trivandrum to the Superintending Engineer, Irrigation Central Circle, Trichur.

Sub; Pendency of files – discussion on 30-8-82 in the Chamber of Minister For Irrigation – follow up action.

In the above meeting, it was inter alia, decided to convene a periodical Meeting of all superintending Engineers and Executive Engineers to tune up administration and to review the pending files of more than 2 years. It was also decided that the Superintending Engineers will convene similar meetings of all Executive Engineers and Assistant executive Engineers.

The Superintending Engineers should convene the meeting first and take action for the disposal of pending files of more than 2 years and furnish division-wise details of pending files and these pending in their office in the statement given below before 15-10-1983.

It is tentatively decided to convene the meeting of Superintending Engineers and Executive Engineers in the second half of October 1983.

The superintending Engineers and Executive Engineers are instructed to reply to Government reference within time limit.

Sd/-
Chief Engineer.

Forwarded/by order

Sd/-
Administrative Assistant.

Endt. On vig.267/83 dt, 3-10-83.

Copy with copy of statement to all Executive Engineers for necessary action. He is directed to take action for the disposal of pending files of more than 2 years and furnish details of pending files in the enclosed statement by return itself.

Copy with copy of Performa to all sections in this office and take action for the disposal of pending files of more than 2 years and give details of pending files to vigilance section in the enclosed statement.

Copy to S.E's table, PA,AA,FA,SS,JS,HDS and stock file.

for Superintending Engineer.

STATEMENT.

Name of Circle

Sl. No.	Division/ Circle	No. of panding files.	Subject	Reason for the panding.	Remark
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