

CIRCULAR

Sub:- Recoveries of inadmissible/improper amounts – Disbursed to Government Officers
– Instructions – Regarding.

Ref:- Letter No. TM.V/15-210/G1/76-77/112/513 dated 27-5-1976 from the Accountant General, Kerala.

Before making recoveries of inadmissible or irregular payments made to the Government employees it is a procedural requirement that the employees should be afforded as opportunity to state their position. In respect of Gazetted Officers, the Accountant General normally issues warning slips to those concerned before the Treasury officers are advised to effect such recoveries and thus the condition is fulfilled. As regards non-gazetted officers, the Accountant General only intimates the drawing/disbursing officers about the recoveries to be made and the employees concerned do not usually get any opportunity to state their cases.

2. It has come to the notice of Government that an order on recovery thus made by a departmental officer was quashed by the High Court pointing out that the employee was not given an opportunity to state the case and for this reason,. He is not liable to refund the sum.

3. In the light of the above, Government hereby direct that all the Drawing and disbursing Officers will give necessary intimation to the concerned employees before recovery of the inadmissible or improper payments are effected, so that they will get an opportunity to state their position.

Sd/- P. Balagopalan,
Joint Secretary (Financial)

Finance Department

Circular No.109/76/Fin.

Trivandrum, Dated, 9-11-1976.

To

All Heads of Departments and Offices.

Endt on T3.71550/76 (F.Dis) dated 4-12-1976.

Copy forwarded to all Sub Officers for information and future guidance.

Sd/-
For Chief Conservator of Forests.

Endt. On HA.653/77 dated 14-1-77

Copy to Sections G1, G2, G3, E1, RT, ML, TR, MR, CH and stock file.

And/25-2-77

For Conservator of Forests,
Trichur.