Copy of this office Letter No. E4.24975/68 dated 10-9-1968 to the Secretary to Government, Finance Department.

Sub:- Forest Department – Establishment – Typist – Promotion and reversion grant of increment – regarding.

1. Sri. P.C. Viswambharam Pillai, acting Upper Division Typist of this Department was at first promoted as acting Upper Division Typist from 3-6-1966. His pay was fixed at Rs.1385/ in the scale of Rs.120-230 from 3-6-1966. He was reverted as Lower Division Typist on the After noon of 22-7-1966 for want of vacancy. Subsequently he was promoted as acting Upper Division Typist from 4-8-1967 F.N. and his pay in the scale of Rs.120-230 was fixed at Rs.144/- from 4-8-1967. His service as acting Upper Division Typist are detailed below.

From 3-6-66 to 22-7-66 Pay Rs.138/-(120--230) From 4-8-67 to 2-11-67 Pay Rs.144/- (120--230) From 1-12-67 onwards Pay Rs.144/- (120--230)

2. An increment in the Upper Division raising his pay from Rs.144/- to Rs.150/- was granted to him with effect from 1-9-1968, the date on which he completed one years service on a pay of Rs.144/- in the scale of Rs.120- -230/-

3. The Typist has represented that he may be given increment counting also period of service as acting Upper Division Typist from 3-6-1966 to 22-7-1966 when he was getting a pay of Rs.138/- in the scale of Rs.120- -230/-

4. I request you to inform me, whether the request of the Typist is permissible under rules, ie, whether increment in the scale of pay can be granted, counting the entire period of service in the scale, irrespective of the pay drawn in that scale or whether increment can be allowed only after one year of incremental service on the same pay in the same scale.

5. His service book is also enclosed for reference and return.

Endt. On E1-22461/68 L.Dis. dated 22-11-1968.

Copy to section and Stock File.

For Conservator of Forests. Trichur.