

Copy of Chief Conservator's (Confidential) Circular Order No.B3-19060/65 (K.Dis) dated 23-03-1966 to all Sub Offices, and copy to B2 and B3 Stock files and copy to A.O.

Sub:- Sadachar Samithi Working of – Assistance to – Instructions Issued

The Government have directed all Heads of Departments from the Samithi. The procedure followed in this Department is that when petitions addressed to the Sadachar Samithi are received here, they are forwarded to subordinate officers for suitable steps. Government have pointed out that the result of action on all such petitions has to be intimated to the Samithi expeditiously. But much delay is now noticed in getting remarks from the sub offices on the petitions. The delay defeats the very purpose of the functioning of the Sadachar Samithi. Delay in enquiry will mean loss of material evidence in support of the allegations contained in the petitions. Therefore it is imperative that the petitions received from the Sadachar Samithi should be enquired into with the utmost promptness. To ensure prompt action on the petitions received from the Sadachar Samithi, the Sub Officers are directed to follow the instructions hereunder.

1. All petitions will be treated as “urgent and confidential” papers petitions which contain allegations against a certain Officer should not be forwarded to the same officers for investigation. In such cases, investigation must be conducted by his immediate superior officer.
2. The conservators will, if considered necessary, forward the petitions to the concerned Divisional Forest Officers / Assistant Conservator's on the very day their receipt in their offices, with suitable directions.
3. The Divisional Forest Officers / Assistant Conservator's will conduct confidential enquiry and send reports to the Conservator of Forests expeditiously. The report should touch all the points raised in the petition and the conclusions should be specific and based on evidence. In all cases the report should be complete so as to obviate the necessity for a second reference to the Divisional Forest Officers / Assistant Conservator of Forests.

4. All sub-officers to whom the petitions are forwarded will carefully examine the case and submit comprehensive report in time.

Sd/-

Chief Conservator of Forests

Endt. On K.Dis (G2) 5750/66 dated 17-4-1966

Copy to stock file and circular file book

Copy to all sections.

For Conservator of Forests