

998/ (43) 7901

Copy of Circular No.3/67, A5.18111/66 L.Dis.

dated 24-1-67 from the Chief Conservator of Forests.

Sub:-Forest Department Purchase of stores Irregularities reg.

The Stores Purchase Manual lays down in clear terms the procedure to be followed in the matter of purchase of stores. Instances of violation of these rules are however noticed in the case of a few officers of the Department which has given room for ~~irregularityxxxxxxxxxxxxxxxaffixxx~~ ~~xxxxxxxxxxx~~ adverse comments both from Govt. and audit. The most common irregularity in the case of these officers is that they seldom care to obtain administrative sanction before purchase is effected. Instances are also not rare where purchases are effected without obtaining quotations under one pretext or other. These irregularities necessitate subsequent ratification by competent authority. Besides, the unnecessary correspondence involved, payment to the supplier is delayed in such cases. To cite one instance very recently the Asst. Conservator of Forests, Industrial Plantation Division, Perumbavoor purchased certain items of tools and implements at a total cost of Rs.4650/- without obtaining administrative sanction of the competent authority and without making enquiry with the Government Engineering workshop regarding the availability of the materials there. Government have taken very serious objection to this step and have ordered that violation of rules in purchase of stores by the Department will not be condoned as a routine and will be viewed seriously in future.

TR

1099 (124) 1399

Copy of Circular No. 2767, dt. 18/11/66

The subordinate officers are therefore directed to adhere to the rules of the S.P. Manual strictly while making purchase lest they be held personally responsible for the defects.

Sd/-Chief Conservator of Forests

Endt. on R. 1413/67 dated 4-3-1967

Copy to stock file.

Copy to Senior Superintendent.

Copy to HA, TR, ML, KT and CH. Section.

Conservator of Forests! Office,  
Chalokudy.

*[Handwritten Signature]*

For Conservator of Forests.

DPE /6

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