Copy of Circular No.3/67, A5.18111/66 L.Dis.

dated 24-1-67 from the Chief Conservator of

directed estate of or or of the color of the

Irrogularities reg.

one To Today The Stores Purchase Manual lays down in clear ter ms the procedure to be followed in the matter of pur chase of stores Instances of violation of these rules are however noticed in the case of a few officers of theDepartment which has given room for ing gulaning garang ang kang a isxisaxxisa adverse comments both from Govt. and audit. The most common irregularity in the case of these officers is that they seldom core to obtain administrative sonetion before purchase is effected. Instances are also not rare where purchases are effected withkout obt aining quotations under one pretext or other These irregularities necessitat e subsequent ratification by competent authority . Besides, the unnecessary correcpondence involved, payment to the supplier is be delayed in such cases. To cite one instance very recently the Asst. Conservator of Fores ts, Industrial Plantation Division, Perumbayoor purchased certain items of tools and implements at a total cost of 8.4650/without obtaining administrative sanction of the compet s nt authority and without making enquiry with the Government Engineering worksh op regarding t he availability of the materials there. Gove rement have taken very serious objection to this step and have ordered that violation of rules in purchase of stores by the Department will not be condoned as a routine and willbe viewed scriously in future.

Copy of Circulty No. 3/67, A5. 18111/66 C. Lie.

The subordinate officers are sherefore directed to adhere to the rules of the S.P. Manual strictly while making purchase lest they be held personally responsib le for the defects.

and leased oned Sd/-Chief Conservator of Pore

Endt. on R .1413/67 dited 4-3-1967

Gopy to stock file.

Copy to Senior Superintendent.
Copy to HA, TH, ML, MT and CH. Se ction.

Conservator of Porests!Office, Chalakudy.

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