

GOVERNMENT OF KERALA
Finance Department

CIRCULAR

C. No. 55/64/Fin. (PF).

*Dated, Trivandrum, 10th June, 1964/
20th Jyaistha, 1886.*

Sub:- PROVIDENT FUND- STATEMENT OF GOVERNMENT SERVANTS WHO HAVE COMPLETED ONE YEAR OF CONTINUOUS SERVICE- FURNISHING OF BY THE HEADS OF DEPARTMENTS AND OFFICES TO THE ACCOUNTANT GENERAL- INSTRUCTIONS- ISSUED.

In Circular No. 86/63/Fin. (PF) dated 27th November, 1963, all Heads of Departments were instructed to forward to the Accountant General on the fifth of every month a statement containing the names and other particulars of the officers confirmed in service during the previous month, in the form appended thereto. The above instructions were issued with a view to enabling the Accountant General to take prompt action to admit those who were confirmed in service to the State Provident Fund (Travancore) as soon as the confirmations were made.

2. The Accountant General has now brought to the notice of the Government that, in view of the amendments made to rule 6 of the General Provident Fund (Kerala) Rules in G.O.(P) No. 267/64/Fin. (PF) dated 13th May, 1964 making the Fund compulsory for all temporary and officiating Government servants who have put in a continuous service of one year, and who have not insured their lives in the State Life Insurance (Official Branch), the form appended to the circular mentioned above requires suitable modification. He has also requested the Government to issue necessary instructions in the matter.

3. Accordingly the Government hereby direct that all Heads of Departments and Offices should forward to the Accountant General on the 5th of every month a statement containing the names and other details of the officers who have completed one year of continuous service under Government during the previous month, in the form appended to this Circular, instead of the statement referred to in the Circular dated 27-11-1963. The first statement should be sent to the Accountant General on or before the 5th July, 1964.

By order of the Governor,
K.V.THOMAS,
Deputy Secretary.

4/2171/S

To

The Accountant General.
All Heads of Departments and Offices.
The Registrar of Kerala University (with C.L.).
The Registrar of High Court, Ernakulam (with C.L.).
The Secretary, Kerala Public Service Commission (with C.L.).
The Secretary, Kerala State Electricity Board (with C.L.).
The Secretary to Governor.
All Departments and Sections of the Government Secretariat.
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and
Assistant Secretaries to Government.
The Private Secretary to the Chief Minister and the Private Secretaries to the other
Ministers.
The Personal Clerk to Chief Secretary.

APPENDIX

Sl. No.	Name of the Officer.	Designation and office to which attached.	Pay and dearness Pay.	Date of completion of one year of continuous service.	Action taken by the Departmental Officer to admit the Government servant to the Provident Fund, if he has not taken out an insurance policy from the State Life Insurance (Official Branch). In case he is already a subscriber to the Provident Fund, indicate the P.F. Account No. allotted to him with the prefix letter. If he has already taken out an insurance policy from the State Life Insurance (Official Branch) the Policy No. and date of issue of the Policy should be noted.
(1)	(2)	(3)	(4)	(5)	(6)