

**GOVERNMENT OF KERALA**

**FINANCE DEPARTMENT**

**No.23980/PF/62-1/Fin.**

**Dated, Trivandrum, 25<sup>th</sup> May 1962.**

**CIRCULAR**

Sub: Provident Fund-Application for temporary advances from  
Provident Fund- Additional details- Furnishing of-Instruc  
Tions-Issued.

In the circular No.44771/Rc 4/61/Fin.dated 2<sup>nd</sup> December 1961 published in kerala gazette (part 1) No.49 dated 12<sup>th</sup> December,1961 the heads of departments and offices were directed to follow the procedure prescribed there in forwarding to government application for advances from provident fund which require special reasons for sanction or not. In paragraph (5) there in certain details were prescribed to be furnished in the cases of advances which require special reasons for sanction. But some of the departmental officers and verifying authorities are not strictly following the procedure mentioned above.

2. Now the accountant general has requested that the existing application form for advances may be revised so as to include the details required in Para 5 of the above circular.

3. Government have considered the question in all its aspects and they do not consider it necessary to modify the application form at present as the form proposed to be prescribed in the G.P.F (Kerala) rules contains all the details referred to above. They feel that it is enough if the authorities verifying the applications will furnish the above details against column 14- any other fact requiring consideration of the application form b.accordingly all the verifying authorities are requested to furnish here after the additional details referred to in clauses (a) to (d) of Para 5 of the circular no 44771/Rc4/61/Fin. dated 2<sup>nd</sup> December, 1961 against column 14 of the existing application form. All departmental officers who are forwarding the applications for sanction are once again requested to see that the procedure prescribed in this regard is followed by them without fail.

By order of the Governor,  
P. K. Syed Mohammed,  
*Deputy Secretary.*

4/1798/s

To

The accountant general kerala

All heads of departments and offices

The registrar of high court (with C.L.)

The registrar, Kerala University (with C.L.)

The secretary, public service commission (with C.L.)

The secretary, Kerala state electricity board (With C.L.)

All Departments and sections of the secretariat

The Gazette

The Secretary to the governor

The secretaries, under secretaries and assistant secretaries to government.

The private secretary to the chief minister and other ministers

The personal clerk to the Chief Secretary.

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